



## Street Tree Inventory Internship (2)

### General Purpose:

City of Albany Parks and Recreation's Urban Forestry Program is hiring two Street Tree Inventory Interns that will collect inventory data on individual trees across the city located in the public right-of-way. The goal of the data collection is to obtain a city-wide inventory that will help better inform management decisions and priorities, improve the process of planting and maintaining trees, and determine the environmental and economic value of Albany's urban forest. Data will be entered into Tree Plotter Inventory software offered through the Oregon Department of Forestry, Urban and Community Forestry Program. Interns will gain valuable hands-on field work experience in urban forestry and arboriculture.

### Supervision:

Interns will be supervised by the Natural Resources Specialist.

### Responsibilities:

- Identify and document species, location, DBH, height, condition, planter wide, and other related data of individual street trees within City of Albany using the Tree Plotter Inventory software.
- Work as a self-directed team to collect data as efficiently and accurately as possible. One individual will enter data on an iPad and the other will take measurements. Interns will be trained on how and what data to collect.
- Track daily / weekly progress. Supervisor will meet regularly with the interns and will provide input and assistance as needed.
- Assist in other related Urban Forestry duties as assigned.

### Education and Experience:

- High school diploma or GED equivalent.
- Preference will be given to individuals pursuing or holding a college degree in Forestry, Natural Resources, or related field of study.

### Skills and Abilities Required:

- Tree identification skills.
- Field work or tree care experience.
- Ability to work in the field 40 hours per week (Mon-Fri) in all weather conditions.
- Works effectively as part of a team.
- Highly self-motivated and efficiency driven.
- Excellent communication skills.



### **Special Requirements:**

- Must be able to drive own transportation to the workplace and an acceptable driving record.
- Must pass a pre-employment drug / marijuana and alcohol screening.
- Must be 18 years or older at time of employment.

### **Expectations:**

These are internships are professional level experiences where the intern is given an objective or set of objectives and are expected to move the project forward as they meet a predetermined deadline.

### **Duration:**

This is a full-time (40 hours per week) summer field position. **Expected start date is June 13th, 2022 ending September 16th, 2022.** Interns could start earlier or end later than these dates depending on availability. Official start date will be coordinated with supervisor.

### **Compensation:**

Interns will receive hourly wage of \$17.00.

### **To Apply:**

- 1) Please apply via Handshake or email your resume, letter of interest, and 3 references directly to [jay.sharpe@cityofalbany.net](mailto:jay.sharpe@cityofalbany.net) **by April 19th, 2022 by 5:00pm** for full consideration. For any questions about the position, email [jay.sharpe@cityofalbany.net](mailto:jay.sharpe@cityofalbany.net) or call 541-791-0157.
- 2) Applicants selected for the next step will be notified by the beginning of May for an interview via Zoom or in person.
- 3) If selected for hire, the applicants will be directed to complete pre-employment paperwork through All Star Labor & Staffing, LLC. and will also be required to pass a drug / marijuana and alcohol screening.
- 4) Interns would start no later than **June 13th, 2022.**