



To Express Interest in This Position

- 1) Email your resume and the completed outreach form (below) to:
sm.fs.nfsrecoutrch@usda.gov
- 2) In the subject line please reference the position title
- 3) For more information about this opportunity, please contact:

Resume Content and Resources:

- Resumes should include the series and grade of the position(s) held within the federal government as well as work schedule and number of hours worked per week/pay period.
- Resumes should be customized to ensure proper documentation of duties and accomplishments gained that are directly related to this position in order to verify that qualifications are met.

Click on the links below for assistance with writing your federal resume:

[Writing a Federal Résumé](#)

[5 Tips for Communicating Your Qualifications](#)

[Recommended Government Resume Format](#)



CONTACT INFORMATION:	
Date:	
Name:	
Email:	
Mailing Address:	
Phone:	

CURRENT EMPLOYMENT INFORMATION:						
Current Agency	USFS	BLM	Other	Specify		
If USFS, Current Organization						
Current Appointment	Permanent	Temporary	Term	VRA	Pathways	Other
Current Title/Series/Grade						
Current Location (City, State)						

DUTY STATION PREFERENCE:			
If more than one location is listed, which location are you interested in?	(enter location)	(enter location)	No preference

DO YOU QUALIFY FOR ANY OF THE FOLLOWING PROGRAMS?	
	VRA – Veterans Recruitment Appointment Authority (<i>disabled veterans, veterans who served in a declared war, or in a campaign for which a campaign badge has been authorized, or awarded a Armed Forces Service Medal, and separated from active duty in the past 3 years</i>)
	Prior AmeriCorps/VISTA (<i>persons are granted a one-year period to be non-competitively appointed to a normally competitive Federal position after leaving the Peace Corps or AmeriCorps VISTA with a certification of eligibility</i>)
	30% Disabled Veterans Appointing Authority (<i>disabled veterans who were retired from active military service with a 30% or more disability rating; disabled veterans rated by the Veterans Affairs as having a compensable service-connected disability of 30% or more</i>)
	Prior Peace Corps (<i>former Peace Corps volunteers who have satisfactorily completed 3 years of continuous service into career or career-conditional permanent positions</i>)
	Schedule A Disabled Persons Hiring Authority (<i>persons with physical or mental disabilities certified by the Veterans Administration or a State Rehabilitation Agency as eligible</i>)
	Reinstatement Rights (<i>agencies may reappoint people previously employed under a career or career-conditional appointment by reinstatement to a competitive service position</i>)



Do you qualify for any of the following programs?	
	<p>Pathways Student Hiring Authority (<i>Internship Program: current students in an accredited high school, college [including 4-year colleges/universities, community colleges, and junior colleges]; professional, technical, vocational, and trade school; advanced degree programs; or other qualifying educational institution pursuing a qualifying degree or certificate; Recent Grads Program: recent graduates who have completed, within the previous two years, a qualifying associates, bachelors, masters, professional, doctorate, vocational or technical degree or certificate from a qualifying educational institution</i>)</p>
<p>ADDITIONAL INFORMATION - BRIEFLY DESCRIBE WHY YOU WILL BE A QUALITY CANDIDATE FOR THIS POSITION: (OPTIONAL):</p>	

USDA Non-Discrimination Statement Revised 6/8/2005

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202)720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, DC 20250- 9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.