



United States Department of Agriculture



## Job Announcement

United States Forest Service – Siuslaw National Forest, Corvallis, OR

### Youth and Community Engagement Coordinator Resource Assistant

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Please Respond By **February 12, 2020**

[Northwest Youth Corps](#) (NYC) in partnership with the United States Forest Service is offering a **Youth and Community Engagement Coordinator Resource Assistant (RA)** on the [Siuslaw National Forest](#). This is an 8.5 month full-time work experience from approximately March 2020 to mid-November 2020. Created in 1984, and modeled after the Civilian Conservation Corps of the 1930's, NYC is a non-profit job training and experiential education program for youth and young adults to learn and work in the field of natural resource management. NYC will recruit and hire the selected RA candidate providing personnel and Human Resources HR needs during the placement.

**Position:** Youth and Community Engagement Coordinator

**Application Deadline:** **February 12, 2020**

**Interviews:** Will occur as qualified applications are received

**Target start date:** March, 2020

**Duration:** 34 weeks (approximately 8.5 months)

**Status:** Full time

**Duty Location:** Siuslaw National Forest, Supervisor's Office, Corvallis, OR

**Staff Area:** Communications and Community Engagement

#### Overview

The Siuslaw National Forest seeks a Resource Assistant to coordinate and implement inclusive youth and community engagement activities that connect Willamette Valley and Coastal Oregon communities with public lands.

We seek a candidate who has experience with outdoor recreation, community engagement, and conservation education. The successful candidate will have a degree in a relevant field such as environmental education, recreation, environmental studies, communications, education, or social services, demonstrate an ability to work independently, possess strong written and oral communication skills, have a passion for stewardship, knowledge of concepts regarding diversity and the outdoors, and *preferably* be able to communicate fluently in English and Spanish.

## **Position Description**

The [Resource Assistant Program](#) is a rigorous and immersive paid internship for individuals interested in Forest Service careers. Resource Assistants (RAs) work with Forest Service staff to complete mission-critical work that demonstrates leadership, critical thinking, and strategic communication. Through direct training, experience, and exposure, RAs gain the tools to launch their careers. This is an immersive professional internship that requires a skillful and confident applicant who can manage a portfolio of work with the support of permanent staff.

The Youth and Community Engagement Coordinator will work with the Communications and Community Engagement team to develop a community engagement program and facilitate opportunities that connect diverse populations to public lands. Specifically, the coordinator will conduct outreach to community organizations with a focus on engaging traditionally underserved youth and families and develop nature and career programs in partnership with the community organizations.

Programs will primarily take place on the Siuslaw National Forest and other local parks and nearby public lands. The overarching goals of this position are to establish strong relationships with community groups serving traditionally underserved youth and families, co-lead programs with these community groups that facilitate fun, meaningful and safe outdoor activities for underserved youth and families, inspire youth to pursue natural resources careers, and empower everyone to enjoy the myriad benefits of public lands. Furthermore, the coordinator will also conduct outreach to support local engagement in NYC programs and activities.

## **Areas of Responsibility**

- Develop, coordinate and manage culturally responsive community engagement and environmental education events that enhances access, information and knowledge of public lands
- Develop and maintain long standing partnerships with stakeholders and community based organizations
- Collaborate with Forest Service personnel and partner organizations to evaluate program performance and provide recommendations for improvements
- Accurately track all accomplishments and metrics in NYC and Forest Service databases
- Support [Every Kid Outdoors](#) classroom visits and field trips within the Corvallis, Albany, Salem area
- Perform office based research and tasks that support diversity, equity & inclusive initiatives
- Assist in program communications and social media efforts to share program and event stories

## **Desired Skills**

- Cultural competency and demonstrated ability successfully engaging communities across cultural, racial, and economic boundaries
- Commitment to incorporating equity and inclusion in all aspects of work
- Confidence to manage groups of people in different settings, especially outdoors with an emphasis on risk management
- Ability to respond professionally to a variety of situations that may arise quickly
- Ability to stand/walk on uneven, steep terrain
- Strong writing and public speaking skills
- Self-starter with the ability to work independently
- Fluent in Spanish (*preferred*)
- Appreciation for working in the great outdoors and with the community at large

## **Requirements**

- A flexible work schedule including some evening and weekend hours to attend community meetings and events, particularly during the late spring and summer months.
- Valid state driver's license with a clean driving record of at least 3 years and ability to operate a motor vehicle by the time of employment. As the coordinator will be required to drive a large van (provided) to transport program participants to events.
- Successful completion of a background check.
- Applicants must be U.S. citizens or permanent residents over 21 years old.

## **Program Benefits**

- NYC will provide RA a total stipend of \$17,000 divided across an 8.5 month term along with health care coverage, workers compensation, 9 days of paid leave, and a \$1250 travel, training, and relocation fund.
- RA will have special Federal Government hiring authority upon completion of 960 hours of service.

## **Additional Information**

If you have questions about this position, please reach Northwest Youth Corps Internship Coordinator, Andrew Tagge at [andrewt@nwyouthcorps.org](mailto:andrewt@nwyouthcorps.org) or U.S. Forest Service Public Affairs Specialist, Cori E. Rendón at [corina.rendon@usda.gov](mailto:corina.rendon@usda.gov)

## **The Community**

The city of Corvallis is a lovely college town (go Beavs!) of 56,000. Corvallis is located 1 hour from the coast and 1.5 hours from the Cascade Mountains. The town enjoys a thriving downtown area, miles of hiking/biking trails, an incredible farmer's market, and a mild climate. With miles of bike paths and lanes, it's also a truly bikeable community. Applicants should be aware that due to the influence of the university, the housing market is fairly tight.

## **Application Instructions**

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Please submit a cover letter, resume, and three professional references saved in one PDF as LastName\_FirstName\_YESCoordinator.pdf example: Tagge\_Andrew\_YESCoordinator.pdf to both contacts listed below:

Andrew Tagge – Northwest Youth Corps  
[andrewt@nwyouthcorps.org](mailto:andrewt@nwyouthcorps.org)

Cori E. Rendón – Siuslaw National Forest  
[corina.rendon@usda.gov](mailto:corina.rendon@usda.gov)