

TITLE:	Intern, Business Development	FLSA STATUS:	Non-Exempt
DEPARTMENT:	Business Development	POSITION TYPE:	Internship
LOCATION:	Birmingham, AL	SUPERVISOR:	Manager, Business Development

Summary

Resource Management Service, LLC (RMS) is a global forestry-centered investment manager with significant expertise in all phases of institutional timberland investing and forestland management. Founded in 1950, RMS manages approximately \$4.8 billion in timberland assets as a registered investment advisor through a vertically integrated operating structure, including comprehensive property management services. RMS is employee-owned, with headquarters in Birmingham, Alabama, and offices across the U.S. South and Brazil.

RMS is committed to implementing long-term forest management strategies that protect and improve the health of forest ecosystems while contributing to the economic and social well-being of the communities surrounding those forests. Sustainable forest management practices, attention to Environmental, Social, and Governance (ESG) topics, and responsible investment principles are fundamental to maximizing value and minimizing client risks. RMS develops and implements investment offerings that are inherently well-suited to align investor financial outcomes with impactful ESG activities, including the first-of-its-kind open-ended fund for forest investments in the United States. These efforts are described in greater detail in RMS' Annual Global Sustainability Report, available at www.resourcemgt.com/responsibility.

This internship will provide ample opportunities to expand analytical, writing, and presentation skills. The intern will benefit from a high level of in-house expertise, a large network of research partners, and opportunities to present their work to senior staff leadership at the conclusion of the summer. It is an in-person at RMS's Birmingham headquarters.

Responsibilities

RMS is seeking an early-career professional who is passionate about sustainable, long-term forest stewardship and the responsibility that comes with being an investment fiduciary. This internship offers an opportunity to work with the RMS Business Development team, which is responsible for capital formation that supports developing and matching investment strategies with investor demands. The role will contribute to increasing the awareness of RMS throughout the investment community.

Specific responsibilities include (but are not limited to) the following:

- Support the RMS brand and contribute to the RMS marketing strategy through the development and ongoing maintenance of due diligence and marketing materials
- Perform and communicate industry research and competitive analysis related to potential investments and timberland investment market trends
- Working with and maintaining customer relationship management (“CRM”) systems and databases
- Update RMS' comprehensive due diligence content library
- Contribute to prospective client requests for proposals (“RFPs”) and other ad-hoc requests

- Maintain the records of the RMS Business Development fundraising pipeline, creating and maintaining fundraising reports
- Devising research strategies and methods to identify potential investors

Qualifications

Candidates must be highly organized, be able to manage multiple, diverse tasks concurrently, and enjoy the process of writing and the development of quality work products. The ideal candidate should be a strong self-starter who enjoys working independently but also on a team that builds a collaborative team approaches for problem-solving.

Minimum Qualifications:

- Completed or currently pursuing an undergraduate or graduate-level degree in business, finance, marketing, forestry, or natural resources
- Learning about the timberland investment asset class and the opportunities to serve as a natural capital solution to environmental and social goals
- Ability to work on multiple projects concurrently and prioritize to meet competing deadlines
- Excellent verbal and written communication skills with attention to detail and ability to analyze large datasets to deliver an appropriate balance of brevity and substance and convey financial, statistical, and industry information
- Interest in deepening your understanding of fundraising strategies, funnels, and lifecycles across a variety of investor types and regions
- Dependable, tactful, and an ability to work well independently and as part of a team, taking an interest and pride in improving skills and taking ownership of tasks from concept to completion
- Proficient with Microsoft Office applications
- Commitment to an inclusive workplace