

*Winter Office:*  
1 Washington Street, Suite 106  
Dover, NH 03820



*Summer Office:*  
9 Cody Road  
Freedom, NH 03836

## Become a Camp Cody Woodwork Counselor

**Dates:** June 11th - August 17th, 2019.

The Woodworking Counselor will plan, direct and implement activities in Camp Cody's Woodshop. Overseeing all health and safety, risk assessments and maintenance of the woodworking area while delivering lessons and coordinating woodworking activities into the entire camp program.

**Salary:** \$275 - \$400 per/week (Room & Board included)

### **Position Purpose:**

Counselors are the primary caregivers for each camper. The Counselor is responsible for planning, teaching, coordinating, and carrying out activities and guiding campers in their personal growth and daily living skills.

### **Essential Job Functions:**

- Assist in the direction, supervision, and organization of campers in their living cabin or unit, within activities and throughout the camp in order to meet the intended camper outcomes.
- Apply basic youth development principles in working with campers through communication, relationship development, respect for diversity, involvement and empowerment of youth.
- Assure campers are properly supervised at all times.
- Be aware of and implement safety guidelines.
- Participate in the development and implementation of program activities for campers within the mission and outcomes.
- Responsible for leading and assisting with the teaching of activities.
- Actively participate in all program areas as assigned.
- Provide for the progression of activities within the framework of individual and group interests and abilities.
- Assist in other program areas such as waterfront, nature, all camp activities, and arts and crafts as directed.
- Maintain high standards of health and safety in all activities for campers and staff.
- Provide the daily care of each camper within your supervision including recognition of personal health needs.
- Ensure that campers receive their medications as directed by health care manager.
- Be alert to campers and staff needs and assist them with personal and/or health problems, and discuss with camp health manager and/or resident camp director when appropriate.
- Be alert to equipment and facilities to ensure utilisation, proper care, and maintenance is adhered to; report repairs needed promptly to camp director.
- Be a role model to campers and staff in your attitude and behavior.
- Follow and uphold all safety and security rules and procedures.
- Set a good example for campers and others in regard to general camp procedures and practices including sanitation, schedule, and sportsmanship.

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**Responsibilities:**

- Teach and stimulate the interest of staff and campers.
- Implement innovative and fun lesson plans and teaching techniques.
- Conduct a regular check of equipment for safety, cleanliness, and good repair.
- Set up activity area during staff week.
- Submit orders for supplies and equipment during staff week or when needed ensuring the timely arrival of materials.
- Conduct an initial and end of the season inventory and store all equipment properly.
- Evaluate current season and make recommendations for equipment or program changes for the next season.
- Work as a member of a team of counselors who provide guidance and support to all campers.
- Plan and prepare for inter-camp sporting events and activities, when applicable.
- Assist with all-camp events, evening programs, trips.
- Other duties assigned by supervisors.

**Desired Qualifications:**

- Training, certification, or documented experience in teaching woodwork lessons and creating relevant age appropriate projects for children.
- Competent in the operation and maintenance of electrical and non electrical woodworking tools.
- Knowledge of safety practices and risk assessments associated within the woodworking setting and its maintenance.
- Endurance and stamina needed to provide constant programming and supervision to campers.
- Ability to spend 6-8 hours a day teaching and creating projects.
- Positive attitude and sense of humor.

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**Physical Aspects of the Position:**

- Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
- Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- Ability to observe staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.

*Some physical requirements of a woodshop position could be endurance including standing, some bending, stooping, and stretching. Requirement for eye-hand coordination and manual dexterity to make projects and assist campers. Requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/program. Willingness to live in a camp setting and work irregular hours delivering program in the art facility available.*

**Company description:**

Camp Cody is a great place to work and explore everything New England has to offer! From rivers, lakes and mountains to camp fires, log cabins, and fun on the water, we have it all! Since 1926 it has been our philosophy to provide fun through learning, friendship and adventure. During their time with us, we also want all campers to become more self-assured and self-confident. All of this takes place in a great camp atmosphere with a diverse, unique, and fun program!

**How to Apply:**

Contact [staff@campcody.com](mailto:staff@campcody.com) for more information

Or apply directly online at: <https://campcody.campintouch.com/ui/forms/application/staff/App>