



**ARKANSAS AGRICULTURE DEPARTMENT**  
**#1 Natural Resources Drive**  
**Little Rock, AR 72205**

AN EQUAL OPPORTUNITY EMPLOYER

**JOB OPPORTUNITY**  
**July 3, 2019**

TITLE LOCATION	ANNUAL SALARY POSITION #	APPLICATION MUST BE RECEIVED BY:
<p><b>Farm School Program Coordinator</b></p> <p><b>Department: Administration</b>  <b>Location: Pulaski County/Little Rock</b></p> <p><b>Hiring Authority:</b>            Deputy Secretary of Agriculture Cynthia Edwards            #1 Natural Resources Drive            Little Rock, AR 72205            Phone: 501/219-6362            Fax: 501/312-7051            E-mail:  <a href="mailto:cynthia.edwards@agriculture.arkansas.gov">cynthia.edwards@agriculture.arkansas.gov</a></p> <p>Standard State of Arkansas employment application required.</p> <p>Apply on line:  <a href="http://www.arstatejobs.com">http://www.arstatejobs.com</a></p>	<p>Entry Level Salary: \$56,039</p> <p>Grade GS10</p> <p>Position #: 22177347</p>	<p align="center"><b>July 12, 2019</b></p>

**STATE'S MINIMUM QUALIFICATIONS:**

**Education/experience requirements:**

- Equivalent of a bachelor's degree in education, business administration, public policy, or a field directly related to the assigned program area
- Three years of experience in the field
- Two years in a supervisory capacity

**Knowledge of:**

- The administration and management of school nutrition programs and the federal and state guidelines governing them.
- And skills in researching, collecting, organizing, and managing data
- Supervisory practices and procedure

**Ability to:**

- Supervise staff
- Evaluate the effectiveness of existing program initiatives
- Plan, prepare, and conduct training and education programs and events
- Interpret apply federal and state laws and agency policy
- Apply problem-solving techniques to determine improvement and outcomes
- Communicate effectively through written and oral communication
- Collect and track data and report writing