

## ***WANTED - Outdoor Youth Educator in Forestry & Natural Resources - WANTED***

**Application Deadline:** May 8, 2025 before 5:00pm PST

**Position:** Forests Forever Inc. (FFI) Forest Educator

**Employment Type:** Independent Contractor

**Contract Duration:** Initial, 24-month contract

**Contract Renewal:** Annually upon review and approval by the FFI Board

**Compensation:** \$60,000 per year (invoiced @ \$5,000/month)

**Location(s):** Hopkins Demonstration Forest, 16750 S. Brockway Road, Oregon City, OR 97045

Schink Demonstration Forest 33003 S. Dickey Prairie Road, Molalla, OR 97038

**Work Base:** Belton Outreach Center Office Space @ Hopkins Demonstration Forest and Remote

Work Agreement opportunity for non-field/teaching day

**Supervisor:** FFI, Contact Administrator

### **Position Overview:**

Forest Forever, Inc. (FFI) is seeking an experienced and passionate Forest Educator to lead outdoor education programs aimed at engaging students in sustainable forest management and environmental learning. The primary focus of this role is to develop and deliver Outdoor 'Day' School programs aligned with Oregon State University (OSU) Extension Outdoor School (ODS) curricula, engage with homeschool youth, and expand science-based educational programming in the Portland Metro and Multnomah County areas.

### **Duties and Responsibilities (approximate contract time allocation %):**

#### **Outdoor Day School (ODS) Program (~35%):**

- Design and implement ODS programs for a target audience of 5th & 6th-grade students, correlating with Oregon's ODS curriculum.
- Focus on fall and spring sessions targeting public, charter, and private schools eligible for ODS funding.
- Prioritize outreach to underserved students who lack robust outdoor education opportunities.
- Provide interactive learning experiences on plants, water, soil, and wildlife within a managed forest ecosystem.
- Adapt program themes to reflect the unique characteristics of Hopkins Demonstration Forest.

#### **Homeschool Program (~35%):**

- Develop and conduct structured day programs for K-12 homeschool groups, focusing on grades 2-8.
- Recruit older homeschool youth (grades 9-12) as leaders and engage parents in learning activities.
- Offer seasonal programs in fall and spring, including monthly homeschool days.
- Provide summer enrichment opportunities for homeschool students and local schools.

#### **OSU Extension Collaboration (~15%):**

- Support and collaborate with OSU Extension's youth and public outreach initiatives.
- Lead and assist in programming for primary and upper elementary students.

#### **Additional Responsibilities include but not limited to (~15%):**

- Volunteer Coordination
- Write short articles for the quarterly Grouse Hollow Notes, FFI Annual Report, and outreach materials
- Manage social media posts related to educational activities
- Contribute content updates, photos, and materials to the FFI webpage
- Maintain field equipment and facilities used for educational programs
- Provide support for OSU and FFI workshops and community events
- Assist with grant applications to support program maintenance and expansion
- Serve as a resource and point of engagement for the public
- Collaborate with and serve at the pleasure of the FFI Board

## **Qualifications, Compensation, and Resources Provided:**

### **Required:**

- Bachelor's degree in forestry, natural resource education, or at least three years of relevant experience.
- Experience in outdoor education facilitation and/or classroom teaching.
- Ability to work independently and as part of a team.
- Flexibility to work irregular hours, including evenings and weekends as needed.
- Commitment to delivering in-person, on-site educational programs.
- Reliable personal transportation, a valid driver's license, and minimum insurance coverage.

### **Preferred:**

- Proficiency with Google Suite, Microsoft Word, and Excel.
- Experience working with volunteers.
- Strong communication skills and enthusiasm for working with youth.
- Background in natural science inquiry and data collection.

### **Compensation and Resources:**

- \$60,000 annual contract (invoiced at \$5,000/month)
- \$2,500 yearly budget for expendable supplies and travel (invoiced as needed).
- Necessary filed equipment and supplies provided by FFI.
- Office space with utilities included at Belton Outreach Center, Hopkins Demonstration Forest.

### **Application Process:**

Applicants should submit a maximum two-page cover letter with resume detailing their qualifications and experience as it relates to this position. Additionally, applicants must outline (2-page max) a proposed vision plan for developing an Outdoor 'Day' School program or engaging homeschool youth at Hopkins.

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**Tentative In-person Finalist Interviews:** May 16, 2025 at Hopkins Demonstration Forest.

Finalists will deliver a 20-minute (maximum) presentation to the FFI Board, introducing themselves and outlining their approach to outdoor youth education. This will include time for brief questions. The presentation will be followed by a 40-minute Q&A session with the Board, along with time for finalists to ask their own questions. A 60-minute tour of the facilities will follow the interview.

### **Inquiries and to Submit Application (via email):**

Julie Handy, FFI Administrative Assistant

[julie@mapforesters.com](mailto:julie@mapforesters.com)

More information about FFI: <https://demonstrationforest.org/>

FFI is an equal-opportunity organization committed to fostering inclusion in outdoor education.