



**Title:** Forest & Lands Manager  
**Division:** Trails and Land Management  
**Classification:** 40 hours/week, Exempt  
**Reports To:** Board President  
**Salary Range:** \$55K-\$65K, based upon experience

### **Position Overview and Responsibilities**

Under the direction of the Board Chair, the Forest & Lands Manager position will be responsible for the safe, responsible and fiscal management of Yakona's forests and lands. This includes:

- assist with the implementation of Yakona's Forest Master Plan (incorporating access, restoration, education and recreation) in compliance with requirements of NRCS or other funding formulas
- facilitate trails and roads maintenance, using volunteers and/or contractors as appropriate
- in collaboration with senior leadership, administer contracts associated with forest and lands management
- manage budgets and expenses
- develop and maintain relationships with diverse partnerships, including local tribes, government, foundations, schools, businesses, and individuals to support the protection, restoration, and stewardship of Yakona's forests and lands.

### **Desired Experience and Competencies**

- Ability to interact directly and frequently with the public at all levels, and able to build and maintain productive working relationships
- Demonstrated experience within natural resource management, forestry, and/or biology-related fields
- Proficiency developing and working within a forest master plan
- Adept at volunteer/contractor coordination
- Experience and competency in map reading, compass orientation, and aerial photo interpretation
- Strong technical skills, including but not limited to four-wheel drive vehicles, equipment, tools, and machinery necessary for trail and habitat maintenance
- Light construction skills and experience desirable;
- Must be able to push, pull, lift and/or carry at least 50 lbs.
- High ethics, integrity, and sound professional judgment
- Ability to maintain confidentiality with tact and discretion
- Embraces, supports, and demonstrates commitment to justice, equity, diversity and inclusion
- Comfortable working in a team or independently, and thrives in a dynamic work environment
- Excellent verbal and written communication skills
- Ability to reason logically, take initiative, and creatively resolve issues and evaluate alternatives
- Commitment to the mission of the Yakona Nature Preserve & Learning Center

### **Other Qualifications**

- Bachelor's degree in Natural Resource Management, Forestry, Environmental Science, Biology or a related field; or, a combination of experience and skills that meet the needs of the role
- A minimum of 8 years professional experience in forestry, natural resource management, trails and road maintenance
- Working knowledge of federal, state, and/or local governmental regulations applicable to forest and lands management
- Flexibility to work some evenings and weekends
- Ability and willingness to travel

### **To Apply**

Interested candidates should apply via email by sending a cover letter describing their qualifications matching the position criteria and what they will bring to the role, along with a resume, to [natalie@yakonaoregon.org](mailto:natalie@yakonaoregon.org).

### **Organizational Background**

The Yakona Nature Preserve is a living laboratory for natural and cultural history, sciences, and the arts. The Yakona Learning Center is the public charity arm of the Yakona Nature Preserve, providing administrative management, programmatic facilitation and fundraising for the Preserve. As an employee of the Yakona Learning Center, you would help manage, preserve, and protect the Yakona Nature Preserve.

The Yakona Nature Preserve & Learning Center coalesces a diverse set of partners to make this vision a reality. Public and private partnerships with K-12 and higher education, tribes, local government, foundations, businesses and individuals ensure Yakona remains a living legacy for generations to come. The preserve thrives because people believe in the mission and execute on their passion to make the world a better place.

### **Additional Information**

More information on the Yakona Nature Preserve & Learning Center can be found at <https://yakonaoregon.org>

**Yakona Learning Center is an Equal Opportunity Employer.** Yakona provides equal employment opportunities to all employees and applicants in all company facilities without regard to race (including hair texture and hairstyles), color, religious creed, sex, national origin, ancestry, citizenship status, pregnancy, childbirth, (or related medical conditions, including, but not limited to lactation), physical disability, mental and/or intellectual disability, age, military status or status as a Vietnam-era or special disabled veteran, marital status, registered domestic partner or civil union status, gender (including sex stereotyping and gender identity or expression), medical condition (including, but not limited to, cancer related or HIV/AIDS related), genetic information, or sexual orientation in accordance with applicable federal, state and local laws.