

# Job Posting: ENVIRONMENTAL SERVICES INTERN

## Department of Parks & Recreation

JC-293462 - ENVIRONMENTAL SERVICES INTERN  
ENVIRONMENTAL SERVICES INTERN

\$2,798.00 - \$3,730.00 per Month

Final Filing Date: 3/25/2022

## Job Description and Duties

### Environmental Services Intern (Seasonal) – Colorado Desert District

The reporting location for this position is the Colorado Desert District Office, Anza-Borrego Desert State Park® (ABDSP), 200 Palm Canyon Drive in Borrego Springs, CA.

This position works under the direction of the Senior Environmental Scientist and reports to Lead Environmental Scientist(s). The position is based in ABDSP, but work may extend to Cuyamaca Rancho State Park (CRSP) and Palomar Mountain State Park (PMSP). The position entails up to 40 hours per week as five 8-hour days, though alternate work schedules may occur if required.

The duties consist of riparian bird surveys, flat-tailed horned lizard surveys, record keeping and data management. Additional field work may include aquatic animals, native and invasive plant populations, small mammals, camera trapping, and forestry/fuel loading. This position may also include participation in public outreach events. This position requires driving and maintaining State 4WD and other street-legal vehicles and may include use of hand and power tools to maintain trails.

Required: Excellent hearing and color vision, and the ability to identify (or quickly learn) southwestern riparian birds by sight and sound. Previous experience with bird surveys is preferred. All field work occurs in remote and often extreme conditions, with temperatures reaching up to 104°F. Must be able to start early each morning, driving with a partner to remote sites and hiking off-trail in rugged terrain carrying moderate loads for several hours.

The date range is March or April through September 2022; it may be extended to up to nine months or 189 days. The position will remain open until filled.

***"Priority consideration will be given to any person receiving State public assistance under the CalWORKS program. Applicants who receive State public assistance need to identify their status as a CalWORKS recipient in the comments area on the***

**application. Applicants must submit a verification of their CalWORKS eligibility status, which may include the most recent Notice of Action showing TANF eligibility or a copy of your last aid check stub. If verification is not submitted with the application, the application will not be processed. (Applicants may obtain verification from the CalWORKS program)."**

Dorm room employee housing may be available.

Please send a signed standard State Application Form (STD 678) to:  
California State Parks, Colorado Desert District  
Attention: Wendie Wallace  
200 Palm Canyon Drive  
Borrego Springs, CA 92004

For questions regarding the position, please contact:  
Shannon McNeil, [shannon.mcneil@parks.ca.gov](mailto:shannon.mcneil@parks.ca.gov) or 520-401-4174  
Application forms are available online at:  
<http://jobs.ca.gov/pdf/std678.pdf> or at most State Park offices.

## Minimum Requirements

You will find the Minimum Requirements in the Class Specification.

- [ENVIRONMENTAL SERVICES INTERN](#)

## Additional Documents

- [Job Application Package Checklist](#)

## Position Details

**Job Code #:** JC-293462  
**Position #(s):** 549-940-4708-901  
**Working Title:**  
**ENVIRONMENTAL SERVICES INTERN**  
**Classification:**  
ENVIRONMENTAL SERVICES INTERN  
\$2,798.00 - \$3,141.00 A  
\$3,048.00 - \$3,417.00 B  
\$3,318.00 - \$3,730.00 C

**# of Positions:** Multiple  
**Work Location:** San Diego County  
**Job Type:** Non-Tenured, Intermittent

## Department Information

The mission of California State Parks is to provide for the health, inspiration and education of the people of California by helping to preserve the state's extraordinary biological diversity, protecting its most valued natural and cultural resources, and creating opportunities for high-quality outdoor recreation.

All employees are responsible for contributing to an inclusive, safe, and secure work environment that values diverse cultures, perspectives, and experiences, and is free from discrimination.

Department Website:  
<http://www.parks.ca.gov>



## Application Instructions

Completed applications and all required documents must be received or postmarked by the Final Filing Date in order to be considered. Dates printed on Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining timely filing of an application.

Final Filing Date: 3/25/2022

### Who May Apply

This is a non-testing Classification, therefore, anyone meeting the Minimum Qualifications listed on the Classification Specification may apply for this position. Individuals in specific programs, such as the Welfare to Work Program, are encouraged to apply and will be given priority according to the applicable Laws and Rules. Please note on your application your current participation in these programs.

Applications will be screened and only the most qualified applicants will be selected to move

forward in the selection process. Applicants must meet the Minimum Qualifications stated in the Classification Specification(s).

## How To Apply

Complete Application Packages (including your Examination/Employment Application (STD 678) and applicable or required documents) must be submitted to apply for this Job Posting. Application Packages may be submitted electronically through your CalCareer Account at [www.CalCareers.ca.gov](http://www.CalCareers.ca.gov). When submitting your application in hard copy, a completed copy of the Application Package listing must be included. If you choose to not apply electronically, a hard copy application package may be submitted through an alternative method listed below:

### Address for Mailing Application Packages

You may submit your application and any applicable or required documents to:

Department of Parks & Recreation  
Attn: Wendie Wallace  
200 Palm Canyon Drive  
Borrego Springs, CA 92004

### Address for Drop-Off Application Packages

You may drop off your application and any applicable or required documents at:

Department of Parks & Recreation  
Wendie Wallace  
200 Palm Canyon Drive  
Borrego Springs, CA 92004  
Mondays - Fridays, excluding state holidays  
08:00 AM - 05:00 PM

### Required Application Package Documents

The following items are required to be submitted with your application. Applicants who do not submit the required items timely may not be considered for this job:

- Current version of the State Examination/Employment Application STD Form 678 (when not applying electronically), or the Electronic State Employment Application through your Applicant Account at [www.CalCareers.ca.gov](http://www.CalCareers.ca.gov). All Experience and Education relating to the Minimum Qualifications listed on the Classification Specification should be included to demonstrate how you meet the Minimum Qualifications for the position.
- Resume is optional. It may be included, but is not required.

Applicants requiring reasonable accommodations for the hiring interview process must request the necessary accommodations if scheduled for a hiring interview. The request should be made at the time of contact to schedule the interview. Questions regarding reasonable accommodations may be directed to the EEO contact listed on this job posting.

## Benefits

## Contact Information

The Hiring Unit Contact is available to answer questions regarding the position or application process.

**Department Website:** <http://www.parks.ca.gov>

**Hiring Unit Contact:**

Shannon McNeil  
(520) 401-4174  
[shannon.mcneil@parks.ca.gov](mailto:shannon.mcneil@parks.ca.gov)

Please direct requests for Reasonable Accommodations to the interview scheduler at the time the interview is being scheduled. You may direct any additional questions regarding Reasonable Accommodations or Equal Employment Opportunity for this position(s) to the Department's EEO Office.

**EEO Contact:**

Sharon Comas - Human Rights Office  
(916) 653-8148

California Relay Service: 1-800-735-2929 (TTY), 1-800-735-2922 (Voice) TTY is a Telecommunications Device for the Deaf, and is reachable only from phones equipped with a TTY Device.

## Additional Instructions

If submitting your completed Application Package (including your Examination/Employment Application (STD. 678) along with all applicable or required documents) by mail or hand delivery, you **must** include the Position # (549-940-4807-901) and the Job Control # (JC – 293462) in the “Examination or Job Title for which you are applying” section on the STD. 678. You **must** list your most current employment history first in the “Employment History” section on the STD. 678 providing the “From” and “To” dates with the month, day and year. **Note:** If you are applying for multiple positions, you **must** complete a STD. 678 for each position separately. Incomplete applications or applications received with multiple positions listed on one application will not be considered.

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## Equal Opportunity Employer

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because

the use of illegal drugs is inconsistent with the law of the State, the rules governing Civil Service, and the special trust placed in public servants.