

# USDA Forest Service Eldorado National Forest



# **Outreach Notice for 2020 Temporary Positions**

The Eldorado National Forest will be filling a variety of positions for the 2020 field season.

- Employment can run from March through November.
- All positions are in California.

These positions will be advertised on USAJOBS <u>https://www.usajobs.gov/</u>

- Job announcements will open on September 16 and close on September 30
- Job announcement numbers for specific positions in USAJOBS can be found on Page 2 in the 2020 Temporary Positions listing.

Tips and information for submitting your job application can be found on the Forest Service Job website: <u>https://www.fs.fed.us/working-with-us/jobs/how-to-apply</u>

If you need assistance with submitting your application go to the USAJOBS Help Center at <a href="https://www.usajobs.gov/Help/">https://www.usajobs.gov/Help/</a>

Eldorado National Forest				
2020 Temporary Positions				
Position Title Pay Plan-Series-Grade Level Click on position title to view job description	USAJOBS Job Announcement #	Duty Location	Contact for Additional Information About the Work	
Laborer WG-3502-03		Placerville	Mike Montgomery 530-621-5245	
Engineering Equipment Operator WG-5716-10		Placerville	Michael Garcia 530-647-5443	
Archeology Technician GS-0102-05		Pioneer	Miranda Gavalis 209-295-5908	
		Camino	Jordan Serin 530-647-5325	
Archeology Technician GS-0102-06		Pioneer	Miranda Gavalis 209-295-5908	
		Camino	Jordan Serin 530-647-5325	
Archeology Technician GS-0102-07		Camino	Jordan Serin 530-647-5325	
		Georgetown	Dorit Buckley 530-333-5554	
		Pioneer	Miranda Gavalis 209-295-5908	
Archeologist GS0193-09		Georgetown	Dorit Buckley 530-333-5554	
Customer Service Representative GS-0303-03		Camino	Adriana Montoya 530-647-5302	
Customer Service Representative GS-0303-04		Camino	Adriana Montoya 530-647-5302	
Customer Service Representative GS-0303-05 Visitor Information Assistant		Camino Pollock Pines	Adriana Montoya 530-647-5302 Rebecca Shufelt	
GS-1001-04		Pioneer	530-647-5432 Donna Cooney	
Visitor Information Assistant		Pollock Pines	209-295-5907 Rebecca Shufelt	
GS-1001-05		Placerville	530-647-5432 Robin Patterson	
Botanist		Camino	530-621-5268 Matthew Brown	
GS-0430-09 Biological Science Technician		Camino	530-647-5390 Gary Cline	
GS-0404-04 Biological Science Technician (Plants)		Camino	530-621-5025 Matthew Brown	
GS-0404-05 Biological Science Technician (Plants)		Camino	530-647-5390 Matthew Brown	
GS-0404-06 Biological Science Technician (Plants)			530-647-5390	
GS-0404-07		Camino	Matthew Brown 530-647-5390	

<b>Biological Science Technician (Wildlife)</b>	Gov	orgetown	Jennifer House
GS-0404-05	Get	Sigetown	530-333-5560
03-0404-03	Die	neer	Chuck Loffland
	FIO	lieel	209-295-5954
	Car	nino	Susan Yasuda
	Car	mino	530-647-5317
Biological Science Technician (Wildlife)	Car	nino	Susan Yasuda
GS-0404-06	Car	mino	530-647-5317
Biological Science Technician (Wildlife)	Pio	neer	Chuck Loffland
GS-0404-07	FIO	lieel	209-295-5954
Biological Science Technician (Fisheries)	Pla	cerville	Traci Allen
GS-0404-05	110	cervine	630-621-5255
Forestry Aid – Recreation	Pol	lock Pines	Rebecca Shufelt
GS-0462-03	101	lock i mes	530-647-5432
Forestry Technician – Recreation OHV	Car	nino	Kate Clements
GS-0462-04	Cur		530-647-5356
Forestry Technician – Recreation	Ger	orgetown	Jon Jue
GS-0462-04	960	Sigetown	530-333-5550
03 0402 04	Pol	lock Pines	Rebecca Shufelt
	101	lock i mes	530-647-5432
Forestry Technician – Recreation	Car	nino	Kate Clements
GS-0462-05	Cui		530-647-5356
	Ger	orgetown	Jon Jue
		Sigerowii	530-333-5550
	Pol	lock Pines	Rebecca Shufelt
			530-647-5432
Forestry Technician – Wilderness/Trails	Pol	lock Pines	Charis Parker
GS-0462-04			530-647-5430
Forestry Technician – Wilderness/Trails	Pol	lock Pines	Charis Parker
GS-0462-05			530-647-5430
Lead Forestry Technician (Timber)	Pol	lock Pines	Michael Garcia
GS-0462-06			530-647-5443
Forestry Technician – Timber Sale Prep.	Car	nino	Allen Speering
GS-0462-04			530-647-5327
	Pol	lock Pines	Michael Garcia
			530-647-5443
Forestry Technician – Timber Sale Prep.	Car	nino	Allen Speering
GS-0462-05			530-647-5327
	Pol	lock Pines	Michael Garcia
			530-647-5443
Forestry Technician – Timber Sale Prep.	Pol	lock Pines	Michael Garcia
GS-0462-06			530-647-5443
Lead Forestry Technician – Timber Sale Prep	Pol	lock Pines	Michael Garcia
GS-0462-06			530-647-5443
<u>Forestry Technician – Timber Sale Prep</u> ,	Car	nino	Allen Speering
GS-0462-07			530-647-5327
	Pol	lock Pines	Michael Garcia
			530-647-5443

Forestry Technician – Timber Sale Administration	Camino	Allen Speering
GS-0462-07		530-647-5327
	Pollock Pines	Michael Garcia
		530-647-5443
Forestry Technician – Timber Stand Improvement	Pollock Pines	Michael Garcia
GS-0462-04		530-647-5443
Forestry Technician – Timber Stand Improvement	Pollock Pines	Michael Garcia
GS-0462-05		530-647-5443
Forestry Technician – Timber Stand Improvement	Pollock Pines	Michael Garcia
GS-0462-06		530-647-5443

## **Pay Information**

The following are the 2019 hourly salary rates for each Pay Plan and Grade Level (rates may increase for GS after January 1, 2020).

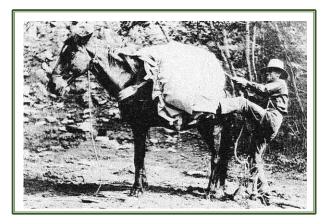
	Eldorado County	Amador County
GS-03	\$14.06	\$12.95
GS-04	\$15.79	\$14.54
GS-05	\$17.66	\$16.27
GS-06	\$19.69	\$18.13
GS-07	\$21.88	\$20.15
GS-09	\$26.76	<b>\$24.65</b>
WG-03	\$16.57	\$16.57
WG-10	\$27.88	\$27.88

#### **Additional Information About Pay**

2019 pay rates for GS pay plan positions in:

- Eldorado County: <u>https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/19Tables/html/SAC\_h.aspx</u>
- Amador County: <u>https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/19Tables/html/RUS\_h.aspx</u>

Pay rate table for WG pay plan positions in either county: <u>https://www.dcpas.osd.mil/Content/AF%20Schedules/survey-sch/014/014R-09Apr2019.html</u>



## What You Will be Doing

The following is a short general description of the work each position will be performing.

### Laborer

#### Laborer

WG-3502-03

Duty Location: Placerville

Performs a variety of laborer duties in support of road maintenance work requiring heavy physical effort, lifting objects weighing over 50 pounds and the use of heavy power equipment and common hand tools. Tasks include but are not limited to: clearing brush, removing rocks, digging ditches and back fills, clearing and leveling ground, replacing barriers. Shovels and rakes a variety of materials such as cold and hot mix asphalt concrete, aggregate base rock, ditch and drain rock. Operates motor vehicle in support of operations. Works with heavy equipment operators on road construction and road resurfacing projects such as chip sealing, asphalt overlay, skin patching, pothole patching, and hot melt crack filling. Frequently exposed to weather and temperature extremes, drafts, noise, dust, and dirt and uneven rough terrain. Four 10-hour day (4-10) work schedules with some overtime. Frequent travel away from duty station. Employment start date will be in May, weather permitting and could run through December. Time off for other than emergencies will be granted on a case by case basis. Housing is not available. <u>Return to List</u>

## Timber

#### Forestry Technician – Timber Stand Improvement

GS-0462-04 Duty Location: Pollock Pines

Job Description:

Timber marking, Planting inspection, Herbicide inspection, Land line, Pruning, etc. Training will be made available. Work will be performed outdoors in both hot and cold conditions. Extensive hiking carrying a moderate load will be required. Crew typically works 4 10-hour days. M-TR. Schedule may vary from time to time to avoid adverse weather conditions. Overtime may be available. Start date would be April 1 until late November, weather permitting. Acceptations may be made for folks with various schooling requirements. Housing is available. Vacation days may be granted on a case by case basis. <u>Return to List</u>

#### Forestry Technician – Timber Sale Prep.

GS-0462-04 Duty Location: Pollock Pines

Job Description:

Timber marking, Planting inspection, Herbicide inspection, Land line, Pruning, etc. Training will be made available. Work will be performed outdoors in both hot and cold conditions. Extensive hiking carrying a moderate load will be required. Crew typically works 4 10-hour days. M-TR. Schedule may vary from time to time to avoid adverse weather conditions. Overtime may be available. Start date would be April 1 until late November, weather permitting. Acceptations may be made for folks with various schooling requirements. Housing is available. Vacation days may be granted on a case by case basis. Return to List

#### Forestry Technician – Timber Sale Prep.

GS-0462-05

Duty Location: Pollock Pines

Job Description:

Timber marking, Planting inspection, Herbicide inspection, Land line, Pruning, Timber cruising, Timber sale layout, etc. Training will be made available. Work will be performed outdoors in both hot and cold conditions. Extensive hiking carrying a moderate load will be required. Crew typically works 4 10-hour days. M-TR. Schedule may vary from time to time to avoid adverse weather conditions. Overtime may be available. Start date would be April 1 until late November, weather permitting. Acceptations may be made for folks with various schooling requirements. Housing is available. Vacation days may be granted on a case by case basis. <u>Return to List</u>

Forestry Technician – Timber Stand Improvement

GS-0462-05

**Duty Location: Pollock Pines** 

Job Description:

Timber marking, Planting inspection, Herbicide inspection, Land line, Pruning, Timber cruising, Timber sale layout, etc. Training will be made available. Work will be performed outdoors in both hot and cold conditions. Extensive hiking carrying a moderate load will be required. Crew typically works 4 10-hour days. M-TR. Schedule may vary from time to time to avoid adverse weather conditions. Overtime may be available. Start date would be April 1 until late November, weather permitting. Acceptations may be made for folks with various schooling requirements. Housing is available. Vacation days may be granted on a case by case basis. <u>Return to List</u>

#### Lead Forestry Technician (Timber)

GS-0462-06 (Pollock Pines)

Work Performed:

Timber marking, Planting inspection, Herbicide inspection, Land line, Pruning, Timber cruising, Timber sale layout, etc. Training will be made available for various inspection processes. The incumbent will be expected to have a general background in forest management or timber sale preparation. The position will be expected to interpret tree marking and timber cruising guides, produce accurate timber measurements and lead a 3-6 person marking crew. Work will be performed outdoors in both hot and cold conditions. Extensive hiking carrying a moderate load will be required. Crew typically works 4 10-hour days. M-TR. Schedule may vary from time to time to avoid adverse weather conditions. Overtime may be available. Start date would be April 1 until late November weather permitting. Acceptations may be made for folks with various schooling requirements. Housing is available. Vacation days may be granted on a case by case basis. <u>Return to</u> List

#### Forestry Technician – Timber Sale Prep.

GS-0462-06 (Pollock Pines)

Work Performed:

Timber marking, Planting inspection, Herbicide inspection, Land line, Pruning, Timber cruising, Timber sale layout, etc. Training will be made available for various inspection processes. The incumbent will be expected to have a general background in forest management or timber sale preparation. The position will be expected to interpret tree marking and timber cruising guides, be able to operate GPS technology, produce accurate timber measurements and lead a 3-6 person marking crew. Work will be performed outdoors in both hot and cold conditions. Extensive hiking carrying a moderate load will be required. Crew typically works 4 10-hour days. M-TR. Schedule may vary from time to time to avoid adverse weather conditions. Overtime may be available. Start date would be April 1 until late November, weather permitting. Acceptations may be made for folks with various schooling requirements. Housing is available. Vacation days may be granted on a case by case basis. Return to List

#### Forestry Technician – Timber Stand Improvement

GS-0462-06 (Pollock Pines)

#### Work Performed:

Timber marking, Planting inspection, Herbicide inspection, Land line, Pruning, Timber cruising, Timber sale layout, etc. Training will be made available for various inspection processes. The incumbent will be expected to have a general background in forest management, produce accurate timber measurement Work will be performed outdoors in both hot and cold conditions. Extensive hiking carrying a moderate load will be required. Crew typically works 4 10-hour days. M-TR. Schedule may vary from time to time to avoid adverse weather conditions. Overtime may be available. Start date would be April 1 until late November. Acceptations may be made for folks with various schooling requirements. Housing is available. Vacation days may be granted on a case by case basis. <u>Return to List</u>

#### Forestry Technician – Timber Sale Administration

GS-0462-07 (Pollock Pines)

#### Work Performed:

Timber harvest inspection, Crew lead responsibilities, Timber marking, Planting inspection, Herbicide inspection, Land line, Pruning, Timber cruising, Timber sale layout, etc. Training will be made available for various inspection processes. The incumbent will be expected to have a general background in forest management. The position will be expected to interpret tree marking and timber cruising guides, produce accurate timber measurements. Work will be performed outdoors in both hot and cold conditions. Extensive hiking carrying a moderate load will be required. Crew typically works 4 10-hour days. M-TR. Schedule may vary from time to time to avoid adverse weather. Overtime may be available. Start date would be April 1 until late November, weather permitting. Acceptations may be made for folks with various schooling requirements. Housing is available. Vacation days may be granted on a case by case basis.

Additional Duties:

This position my also act as a single resource under the supervision of a timber sale administrator. The incumbent may serve as a timber harvest inspector. A harvest inspector typically monitors and inspects timber sale operations having conventional contract requirements and conditions. Inspects going timber sales areas for compliance with contract clauses governing location and construction of non-system roads, fire prevention, personal safety precautions, and cutting provisions. Obtains compliance or reports noncompliance to supervisor. Prepares written reports of all sale inspections and follows up on deficiencies. Performs final inspections and recommends acceptance of the contract for closure. The typical work schedule under this condition is 5-8-hour days M-F. Weekends may also be required depending on workload. <u>Return to List</u>

#### Forestry Technician – Timber Sale Prep.

GS-0462-07 (Pollock Pines)

Work Performed:

Timber harvest inspection, Timber marking, Planting inspection, Herbicide inspection, Land line, Pruning, Timber cruising, Timber sale layout, etc. Training will be made available for various inspection processes. The incumbent will be expected to have a general background in forest management or timber sale preparation. The position will be expected to interpret tree marking and timber cruising guides, be able to operate GPS technology, produce accurate timber measurements and lead a 3-6 person marking crew. Certification as a region 5 qualified timber cruiser is a plus. Work will be performed outdoors in both hot and cold conditions. Extensive hiking carrying a moderate load will be required. Crew typically works 4 10-hour days. M-TR. Schedule may vary from time to time to avoid adverse weather. Overtime may be available. Start date would be April 1 until late November. Acceptations may be made for folks with various schooling requirements. Housing is available. Vacation days may be granted on a case by case basis. <u>Return to List</u>

## Recreation

#### Forestry Technician (Recreation)

GS-0462-4 or 5 (2 vacancies)

Duty Location: Georgetown

Job Description: This position primarily performs work in developed recreation areas on the Georgetown Ranger District and involves the following duties:

- Performs minor maintenance of developed recreation facilities, including campgrounds and trailheads (cleans restrooms, collects refuse, cleans campsites, maintains fire-safe areas, paints picnic tables and bulletin boards, installs signs, etc.). Assists with tracking visitor use. Works independently and closely with campground host volunteers, interns, seasonal and permanent staff to maintain a clean and welcoming environment for visitors. Perform patrols of the campgrounds and surrounding areas to ensure they stay presentable and address/and or report discrepancies as they occur. Ensures visitors comply with rules and regulations. Collects recreation fees; Monitors water systems and collects samples for testing. Performs trail work. Requires driving long distances and working weekends.
- Work will be done outdoors in hot, dusty conditions. Some hiking over steep, rough terrain and through thick vegetation would be required.
- Work schedules would be Fridays through Mondays working 4 10-hour days.
- Possible start date would be around April 15. End of work date would be end of October.
- Government barracks may be available. The barracks rent would be payroll deducted.
- Employees can take leave during the employment period subject to approval by the supervisor. Return to List

#### Forestry Technician (Recreation)

GS-0462-05 (2 vacancies)

#### Duty Station: Camino

Job Description: This position performs work in developed and non-developed areas on the Placerville Ranger District and involves the following duties:

- Works independently and closely with volunteers, interns, seasonal, and permanent staff. Performs minor maintenance of developed recreation facilities including rental cabins, trailheads, and picnic areas (cleaning, collecting trash, painting picnic tables, updating bulletin boards, installing signs, etc.). Performs patrols of dispersed areas in order to contact and educate forest visitors on proper forest etiquette (sanitation, packing out trash, campfire safety, etc.). Ensures visitors comply with the rules and regulations. May perform trail work on motorized and non-motorized trails, assist with the special uses, or assist with the OHV program. Work is done outdoors, often in hot, dusty conditions. This position requires driving long distances and potentially hiking long distance over steep, rough terrain through thick vegetation.
- Work schedule is variable and may require work on weekends, working 9-hour days.
- The season generally starts the beginning of May; the season generally ends the end of October.
- Government barracks may be available. Shared room is typical. Rent automatically deducted from pay.
- Employees may take leave during their employment period subject to approval by the supervisor. Return to List

#### Forestry Technician – Recreation/OHV

GS-0462-04 (1 vacancy)

Duty Station: Camino

Job Description: This position performs work in developed areas on the Placerville Ranger District and involves the following duties:

Work independently and closely with volunteers, interns, trail crews, seasonal, and permanent staff. Performs
minor maintenance and condition surveys on motorized trail systems as required by OHV grant funding. Conducts
patrols of the district to ensure visitor compliance with the forest's travel management plan. Assists with
compiling reports and related to OHV operations. Forest Protection Officer training and certification may be
required. May assist employees in other areas including maintenance of developed recreation facilities. This

position requires driving long distances and potentially hiking long distances over steep, rough terrain while carrying heavy equipment.

- Work schedule is variable and may require work on weekends, working 9-hour days.
- The season generally starts the beginning of May; the season generally ends the end of October.
- Government barracks may be available. Shared room is typical. Rent automatically deducted from pay.
- Employees may take leave during their employment period subject to approval by the supervisor. Return to List

#### Forestry Technician (Wilderness/Trails)

GS-0462-4/5

Duty Location: Pollock Pines

Job Description:

The Wilderness Ranger performs backcountry patrol in a wilderness area, initiating public contacts to educate visitors on wilderness regulations and Leave No Trace ethics. Completes trail maintenance tasks, sometimes working with volunteers. Performs other duties such as trash clean-up/pack out, campsite restoration, and monitoring. Backcountry tours are generally up to 5 days backpacking carry all tools and supplies. Work schedule may include 5 8-hr or 4 10-hr days and includes working weekends, flexible work schedules are available. Season generally runs from mid-May through the end of September. Opportunity to take leave for non-emergency reasons during the summer season is limited and should be discussed with the supervisor at the beginning of the season. <u>Return to List</u>

# **Biological Science and Botany**

#### **Biological Science Technician (Seed Extractory/Seedling Nursery)**

GS-0404-04

#### Duty Location: Camino

The Placerville Nursery receives cones from all 18 National Forests in California. The cones are processed to extract seed. The seed is cleaned, tested, and banked for growing seedlings for restoration activities in California on Federal lands. The nursery also grows seedlings of numerous species of trees, shrubs, and grasses for not only Federal agencies but California state agencies and county Resource Conservation Districts. This job involves a variety of activities in seed processing and testing, and seedling propagation. The usual work schedule is 8 hours a day, usually starting at 7:00 to 8:00 a.m., Monday through Friday. Work is mostly outdoors but there is some indoor work. Work outside at times may be in inclement conditions such as heat, cold, or rain. <u>Return to List</u>

#### **Biological Science Technician (Wildlife)**

GS-0404-05/07

#### Duty Location: Pioneer

The Amador Wildlife Crew performs California spotted owl and northern goshawk surveys in support of forest health, fuel reduction, and prescribed burning projects. Willingness to work nights and hike off trail are required. Training in survey protocols will occur, so in depth knowledge of protocols or biology of these species is not required but is helpful. Other duties may include other tasks, working with other resource areas such as recreation, timber, and fire. Work schedules are generally Monday through Thursday, variable hours depending on the species being surveyed for, but may roll over into Fridays during night surveys for spotted owls. Opportunity to take leave for non-emergency reasons during the summer season is limited and should be discussed with the supervisor at the beginning of the season. <u>Return to List</u>

#### **Biological Science Technician (Plants)**

GS-4040- 5 or 6 or 7

Duty location: Camino

Work would include conducting rare plant surveys, assisting with restoration projects, monitoring rare plant populations for various landscape fuels/vegetation projects and treatment of invasive plant species using integrated pest management (may include the use of herbicides). Work requires driving on dirt roads, hiking over steep rough terrain and through thick vegetation. Work will be done outdoors in hot, dusty conditions. Work schedule would typically be Monday through Thursday working 4 10-hour days. Start date would be around May 4 and ending in October. Start date is flexible. Housing is available. <u>Return to List</u>

#### Botanist

#### GS-0430-09

#### Duty Location: Camino

Primary duty is to serve as crew lead for the botany crew. Oversee day to day activities for crew conducting rare plant surveys, implementing restoration projects, monitoring rare plant populations, and conducting invasive plant management activities. Botanist will also write Biological Evaluations for various project and attend planning meeting for upcoming projects. Work requires driving on dirt roads, hiking over steep rough terrain and through thick vegetation. Work will be done outdoors in hot, dusty conditions. Work schedule would typically be Monday through Thursday working 4 10-hour days. Possible start date would be around April 20 and ending in October. Start date is flexible. Housing is available. Return to List

## Archeology

#### Archeology Technician

GS-0102-05, 06 & 07

#### Duty locations: Camino, Georgetown and Pioneer

The position will involve a combination of fieldwork and office work, involving both Section 106 (such as fuels, timber, recreation and range projects) and Section 110 projects of the National Historic Preservation Act. The field work will emphasize survey, site recording, and site monitoring. Knowledge and experience with archaeological survey and excavation techniques and methodology is required. Knowledge of historic and prehistoric cultural resources specific to the western Central Sierra Region also required. Candidates must be able to travel, conduct fieldwork for long hours in rugged terrain and, at times, inclement weather and high altitudes and be able to carry equipment and supplies.

The Crew Chief will work with and report to the District Archaeologist. Additional duties pertaining to the GS-7 level include:

- GIS data management and analysis including strong GIS skills and experience with ArcGIS software and geodatabases.
- Independently conduct field surveys, create site records, and carry out other field mapping and data collection.
- Research reference materials, interview sources; collect and provide initial interpretation of artifacts and features discovered during cultural resource surveys.
- Assist in site significance and effects analysis and other duties as assigned.
- Prepare cultural resource survey reports.

The Crew Members will work under the leadership of the Crew Chief. The crew members could be hired at either the GS-5 or GS-6 positions. This position is a field going position responsible for performing survey, collecting data, and flagging resources for protection. Skills in GIS and report writing are a benefit for this position. The GS-6 position may be considered a Crew Lead and take on some of the Crew Chief responsibilities.

Government housing is limited, Pioneer location provides duplex living area; Camino duty location can provide barracks living area. <u>Return to List</u>

## **Administrative and Front Desk**

#### **Customer Services Representative**

GS-0303-03 & 04

#### Duty Location: Camino

This position provides friendly customer service in the Placerville Ranger District Office by enthusiastically answering questions, greeting and assisting visitors at the front desk. Gathers and provides current and accurate information. Assists visitors, coworkers and cooperating agencies with informational needs. Administrative use of multi-line phones, fax, copier, radio, filing systems, and computer programs. Collects fees and completes associated paperwork. Clean, organize and report safety hazards of the visitor information. Issues Desolation Wilderness permits, provides accurate trip planning and current wilderness information. Employment runs from end of May thru September. Limited government housing available. Return to List

#### **Visitor Services Information Assistant**

#### GS-1001-05

#### Duty Location: Placerville

Greets visitors and responds to a variety of inquiries regarding Forest Service activities, programs, exhibits, facilities, policies, and functions. Provides guidance to the public on rules and regulations. Assists visitors and callers with current information. Serves as Collection Officer to sell forest timber permits and other items. Is held responsible for submitting and accounting for collected monies. Performs regular daily activities such as raising and lowering the flag, maintains a lost and found, operates a variety of audio/visual equipment, updates the status of exhibits, and maintaining the front desk. Coordinates Interpretive Association book sales, including ordering, stocking, sales, quarterly inventory and reporting. Handles miscellaneous clerical duties, such as mail and package delivery, updates phone lists, scheduling the conference room, and other projects and duties as assigned by the supervisor. Monitors the status of office and security equipment and uses a variety of office and computer equipment to accomplish project and unit goals. Work environment: indoors, front office

Work schedule: Basic 8/Maxiflex; 0800-1630 Monday-Friday; possible 2-3 Saturdays during Christmas tree sales Possible start date: Mid-May to mid-September, break, and then November thru December. No housing available. Voluntary absence during the term of employment is discouraged. <u>Return to List</u>

#### **Visitor Information Assistant**

GS-1001-04 & 05

**Duty Station: Camino** 

This position provides friendly customer service in the Placerville Ranger District Office by enthusiastically answering questions, greeting and assisting visitors at the front desk. Gathers and provides current and accurate information. Assists visitors, coworkers and cooperating agencies with informational needs. Administrative use of multi-line phones, fax, copier, radio, filing systems, and computer programs. Collects fees and completes associated paperwork. Clean, organize and report safety hazards of the visitor information station. Issues Desolation Wilderness permits, provides accurate trip planning and current wilderness information. Employment runs from end of May thru September. Limited government housing available. Return to List



Eldorado Na	ational Forest Supervisor's Office	
	100 Forni Road	
	Placerville, Ca 95667	
53	30-622-5061 - TTY: 711	
Amador Ranger District	Georgetown Ranger District	
26820 Silver Drive	7600 Wentworth Springs Road	
Pioneer, CA 95666	Georgetown, CA 95634	
209-295-4251	530-333-4312	
Pacific Ranger District	Pacific Ranger District Placerville Ranger District	
7887 Highway 50		
Pollock Pines, CA 95726	Camino, CA 95709	
530-644-2349	530-644-2324 530-644-2324	
Placerville Seedling Nursery	Websites	
2375 Fruitridge Road		
Camino, CA 95709	•	
530-622-9600		

## **Information About the Area**

The Eldorado National Forest boundaries fall within El Dorado and Amador counties.

Average Rental Cost for a single bedroom apartment in El Dorado and Amador Counties: \$1000 to \$1400 Average price of gasoline: \$3.50

#### **Amador County**

#### Amador County Website: https://www.amadorgov.org/

**Pioneer** is small community located on State Route 88. Average elevation is 2900'. Entertainment activities include hiking, biking, horseback riding, camping, wineries, OHV trails and other outdoor activities. Available services: post office, gas stations, restaurants, mini-marts, laundromat, tire shops, grocery, drug, and hardware stores. You can take a picturesque drive from Pioneer to South Lake Tahoe traveling on State Route 88 over Carson pass through Hope Valley.

### **El Dorado County**

#### El Dorado County Website: https://www.edcgov.us/

**Camino** is a small town that is located just off Highway 50. The average elevation is 3000'. It is a short commute to many entertainment opportunities such as hiking, camping, watersports, theatre, wine tasting and is the central location for the annual Apple Hill festival held each Fall. Available services: post office, hotels, motels, gas stations, restaurants, tire shops and a grocery store.

**Georgetown** is a small gold rush era town located just off Highway 193. The main street appearance is reminiscent of the 1840s gold rush and many of the historic buildings still exist. The average elevation is 3000' and is near the starting point for the Rubicon Trail, a 12 mile, 4X4 off road vehicle route that hosts the yearly Rubicon Trail Jeepers Jamboree. Recreational opportunities include hiking, biking, OHV trails, swimming, camping, boating. Available services include: post office, grocery stores, pharmacy, restaurants, vehicle repair shops, laundromat, gas stations, hotels and motels.

**Grizzly Flats** is a small community on String Canyon Road in a mix conifer/hardwood forest. Average elevation is 3800'. Services include a post office. Nearest town providing additional services is Somerset (12 miles) which includes a post office, grocery store and restaurant. The next closest community is Pleasant Valley (15 miles) which includes post office, grocery store, restaurants and hardware store.

**Kyburz** is a small community located on Highway 50 surrounded by conifer forest lands and the average elevation is 4000. It is a short commute to Lake Tahoe (approximately 35 miles) where recreational opportunities include hiking, biking, horseback riding, water sports, boating, skiing and more. Available services: restaurants, mini-mart, hotel, gas station.

**Placerville** is large town which is the county seat of El Dorado county; located on Highway 50, 45 miles East of Sacramento. Approximate elevation is 1800'. Recreation opportunities include hiking, biking, swimming, boating, theatres, wineries, and is the destination of the annual historic Wagon Train journey which begins in Nevada. A full range of services are available.