



**ARKANSAS AGRICULTURE DEPARTMENT**  
**#1 Natural Resources Drive**  
**Little Rock, AR 72205**

**AN EQUAL OPPORTUNITY EMPLOYER**

**JOB OPPORTUNITY**

**July 1, 2019**

<b>TITLE LOCATION</b>	<b>ANNUAL SALARY POSITION #</b>	<b>APPLICATION MUST BE RECEIVED BY:</b>
<p><b>Agri Program Manager</b></p> <p><b>Department: Fiscal</b>  <b>Location: Little Rock, AR</b></p> <p><b>Hiring Authority:</b>  Agriculture Chief Fiscal Officer Inoussa Zaki  #1 Natural Resources Drive  Little Rock, AR 72205  Phone: 501/219-6332  Fax: 501/312-7051  E-mail:  <a href="mailto:inoussa.zaki@agriculture.arkansas.gov">inoussa.zaki@agriculture.arkansas.gov</a></p> <p>Standard State of Arkansas employment application required.</p> <p>Apply on line:  <a href="http://www.arstatejobs.com">http://www.arstatejobs.com</a></p>	<p>Entry Level Salary: \$45,010</p> <p>Grade GS08</p> <p>Position #: 22088374</p>	<p align="center"><b>July 8, 2019</b></p>

**STATE'S MINIMUM QUALIFICATIONS:**

**Education/experience requirements:**

- The equivalent of a bachelor's degree in agriculture, business administration, or a related field.
- Three years of experience in program organization and administration.
- Two years of supervisory or leadership experience.

**Knowledge of:**

- Supervisory practices and techniques.
- State and federal laws, regulations, and guidelines applicable to specialized program area.
- The principles and practices of organizational management.
- Grants administration.

**Ability to:**

- Supervise a subordinate professional, para-professional, and administrative support staff.
- Analyze programs and recommend implementation methods or modifications.
- Interpret and apply federal and state guidelines and regulations.
- Provide guidance and technical assistance to management, staff, and the general public.
- Plan, prepare, and present oral and written reports.

**Preferred Qualifications:**

- Formal education equivalent of a bachelor's degree in accounting.
- At least one year of specialized experience in accounting.
- Knowledge of Generally Accepted Accounting Principles (GAAP).