

JOB ANNOUNCEMENT

Wallowa Resources Forest Communications & Outreach Coordinator

Wallowa Resources is seeking qualified candidates for the position of Forest Communications & Outreach Coordinator. The successful applicant will work with the Wallowa Resources Forest Program and its associated partnerships across the Northern Blue Mountains Region to co-develop and implement a communications, outreach, and event strategy that supports ongoing regional landscape restoration and resiliency efforts.

Qualifications: The following are desired to successfully perform the Essential Job Duties and Responsibilities

- Demonstrate teamwork and positive day-to-day work relationships and interactions with staff, board members, members of the public, and community partners.
- Willingness to live and work in a remote rural location.
- Be a self starter, independent worker and eager to learn.
- A valid Driver's License, or ability to get one, and an acceptable driving record according to WR's auto liability policy requirements.
- A Bachelor's degree in Communications, Design, Natural Resources Management, Community Development, or related field, or relevant equivalent experience.
- Demonstrated proficiency in design, website management, GIS, and/or customer service platforms (e.g. Adobe Acrobat/InDesign, video editing, Canva, ArcGIS StoryMap, Website (Square Space), Constant Contact (or other member management program)).
- Demonstrated experience developing and implementing communications and/or outreach strategies and plans with federal, state, tribal, nonprofit and/or other natural resource partnership groups.
- Excellent writing, editing, and design abilities to produce professional and easy to understand publications, newsletters, and promotional materials.
- Proficiency and experience working with social media platforms.
- Experience with facilitation, agenda setting, project management, managing and prioritizing tasks from multiple sources, and conflict management.

LOCATION: Wallowa Resources Offices – Enterprise, Oregon (flexible; hybrid potential)

SALARY & BENEFITS: \$45,000 – \$55,000 annually dependent on experience. Wallowa Resources offers excellent benefits and flexible work policies.

POSTING DATE: Thursday, December 7, 2023

APPLICATIONS DUE BY: Friday, December 29, 2023 end of day

FOR MORE INFORMATION AND TO APPLY, PLEASE VISIT:

<https://www.wallowaresources.org/job-openings>