

Oregon Coast National Wildlife Refuge Complex



2022 Internship Opportunities

The Oregon Coast National Wildlife Refuge Complex provides full-time (40-hours/week) internships to help expand ones understanding on the U.S. Fish and Wildlife Service by engaging in hands-on experiences along side park rangers, wildlife biologists, and refuge, managers. Applications due: **March 21, 2022**

Visitor Services Intern:

~May 1-Sept. 30, 2022

The Visitor Services Intern will work with visitor services manager to communicate with the general public through outreach, natural resource interpretation, and social media. The intern will be responsible for providing interpretation for visitors on the seabirds and marine mammals of the Oregon Islands National Wildlife Refuge at multiple locations on the coast. The intern will also assist with communication, outreach, and marketing for the Refuge Complex through a variety of media.

- Assist with content creation for social media pages, interpretive signs and programs
- Speak with visitors about the purpose of wildlife refuges, answer their wildlife and refuge related questions and identify wildlife
- Help protect wildlife and ensure visitor safety by informing visitors of potential safety hazards and attempting to correct minor infractions through interpretation. Visit trails and check for potential hazards.



Refuge Operations Intern:

~April 1- Sept. 30, 2022

The Refuge Operations Intern will work with the refuge manager and refuge volunteers to achieve refuge operations, conservation and restoration needs and gain a wide variety of experience with responsibilities related to three basic functions: habitat management, biology, and visitor services/facilities. Most responsibilities will be at the South Coast Office, Bandon Marsh NWR and Oregon Islands NWR.

- Identify, monitor, map, and remove invasive plants
- Participate in a coastal prairie restoration project at Crook Point. This will involve camping at a remote field site with no running water or electricity
- Conduct weekly nest monitoring of black oystercatchers at Crook Point
- Assist with bi-monthly mosquito monitoring activities at the Ni-les'tun marsh at Bandon Marsh NWR
- Assist with pollinator garden activities including organizing volunteer days, planting, seeding and weeding
- Maintain existing trails and communicate with the public on a variety of conservation topics



Wildlife Biology Intern:

~May1-Oct.31,2022

The Wildlife Biology intern offers the opportunity to gain field experience conducting bird surveys and a variety of other biological field techniques. The intern will work under the supervision of the Refuge Biologist to conduct waterfowl and seabird surveys, assist with wildlife management programs, and conduct public outreach activities. The primary duty of the intern will be to conduct seabird monitoring surveys on established plots at Cape Perpetua and Cape Falcon. Secondary duties will include conducting black oystercatcher surveys, conduct nesting seabird counts on aerial photographs using GIS software, and assisting the biologist with a variety of other field and data entry tasks. Conduct bird surveys using established field protocols, which involve identifying birds by sight and sound, recording field data, and entering data in an electronic database

- Assist the Refuge Biologist as needed with field tasks including nesting seabird (black oystercatcher, tufted puffin, cormorant) observations and surveys
- Lead and direct seabird monitoring volunteers which also includes scheduling, instructing, and organizing volunteer efforts
- Assist with general office duties directly related to field work, including data entry into MS Excel spreadsheets and Access database



Internship requirements:

- Some undergrad coursework in biology, environmental science, recreation & park management, or related fields. A Bachelors Degree preferred
- U.S. citizen, national or lawful permanent resident
- Valid state driver's license
- Must be able to work independently and in small teams; must have good observational and communication skills
- Schedule flexibility, including weekend, holidays, and morning/ evening shifts
- Willingness to follow federal COVID-19 policies and guidance

Benefits:

- \$1,600 monthly living stipend
- Free co-ed bunkhouse style lodging with laundry, wi-fi, utilities, and more included (sorry, no pets)
- Professional development, training, and networking opportunities
- End of term completion bonus
- Work vehicle and equipment provided (Intern is responsible for personal transportation needs)

HOW TO APPLY:

Email application package(s) as a single .PDF file to Dawn Harris at dawn_harris@fws.gov by

March 21, 2022 that includes:

1. Cover letter that addresses the listed qualifications for the position of interest
2. Resume documenting your work experience, education, skills, interests, contact information, etc
3. Contact information for three professional references (must include email and phone number for each reference)

To be clear which internship(s) you are applying for. Applications must be named with internship type and first/last name

OCNWRC_visitor_LastFirst
OCNWRC_operations_LastFirst
OCNWRC_biology_LastFirst

- To be considered, application packet must have all three items combined into a SINGLE PDF file and follow the naming convention above
- If applying to multiple positions, you must submit each as its own application package (properly named .PDF)
- Selections may begin before the closing date, we recommend applying early
- Candidates are required to participate in a phone/ MS Teams interview

For More Information Contact:

Dawn Harris
Visitor Services Manager
dawn_harris@fws.gov

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