ARKANSAS DEPARTMENT OF AGRICULTURE  
#1 Natural Resources Drive  
Little Rock, AR 72205  

AN EQUAL OPPORTUNITY EMPLOYER  

JOB OPPORTUNITY  
July 17, 2019  

<table>
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<tr>
<th>TITLE</th>
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<th>ANNUAL SALARY POSITION #</th>
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| Agriculture Program Manager   | Agency: Arkansas State Plant Board  
Division: Plant Industry  
Location: Little Rock       | Entry Level Salary: $45,010  
Grade GS08  
Position #: 22087918       | July 24, 2019                  |

**Hiring Authority:**  
Arkansas State Plant Board  
#1 Natural Resources Drive  
Little Rock, AR 72205  
Phone: 501/225-1598  
mark.stoll@agriculture.arkansas.gov  

Standard State of Arkansas employment application required.  

Apply on line:  
http://www.arstatejobs.com  
Under Arkansas Agriculture Department  

**STATE’S MINIMUM QUALIFICATIONS:**  
**Education/experience requirements:**  
- The formal education equivalent of a bachelor’s degree in agriculture, business administration, or a related field.  
- Three years of experience in program organization and administration.  
- Two years in a supervisory or leadership capacity.  

**Knowledge of:**  
- Supervisory practices and techniques.  
- State and federal laws, regulations, and guidelines applicable to specialized program area.  
- The principles and practices of organizational management.  
- Grants administration.  

**Ability to:**  
- Supervise a subordinate professional, para-professional, and administrative support staff.  
- Analyze programs and recommend implementation methods or modifications.  
- Interpret and apply federal and state guidelines and regulations.  
- Provide guidance and technical assistance to management, staff, and the general public.  
- Plan, prepare, and present oral and written reports.  

**Preferred Qualifications:**  
- Knowledge of USDA Agricultural Marketing grading and auditing activities  
- Knowledge of USDA Farmers Stock Peanut Grading Program  
- Experience working with USDA/AMS grading and auditing programs  
- Experience working with peanut grading programs, equipment, and/or software  
- Experience working with peanut buying point operations  
- Experience conducted USDA/AMS fruit and vegetable inspections and/or farm auditing