

# Miami Corporation

## Oregon Tree Farm at Grand Ronde

Miami Corporation, a privately held timber company that has sustainably managed its 26,000 acres of Oregon timberlands for over 100 years, is seeking a full-time Pre-Sales Forester. Salary commensurate with experience. Excellent benefit package including health, retirement, vacation, holidays, life insurance and vehicle use. Submit cover letter, resume, and list of references to Paul Betts, Deputy General Manager, at [pbetts@miami-corp.com](mailto:pbetts@miami-corp.com) or PO Box 708, McMinnville, OR 97128. For questions, call (503) 472-7186.

### **Job Description**

**Title:** Pre-Sales Forester

**Job Location:** McMinnville, Oregon

**Immediate Supervisor:** Manager, Oregon Tree Farm

**Status:** Exempt

### **Basic Functions**

Develop and maintain the timber and resource inventory of the Tree Farm through data collection, software operation, and reporting. Prepare short and long-term plans for timber harvest operations, as well as providing field layout of such plans. Provide forest management support for other Miami employees, as needed.

### **Essential Functions**

1. Assist in annual harvest plan development, based on predicted market developments and trends, as well as resource availability and characteristics.
2. Perform field layout of timber harvest units with associated riparian areas and road access, as well as submitting all required notifications to regulatory agencies. Provide engineering design and support for transportation infrastructure and logging systems.
3. Develop and maintain process for collecting and processing timber stand information on the Tree Farm.
4. Maintain geographic information system for the Tree Farm to a high level of accuracy, updating and improving the database as information becomes available. Produce operational maps (timber unit, stand, area, planning, etc.) for Tree Farm personnel.
5. Maintain up-to-date inventory information on the Tree Farm through timber cruising and mapping. Update inventory based on changing market conditions and product specifications. Provide reports on same as requested.
6. Operate computer software to evaluate timber cruises, forest inventory, map processing and production, timber growth models, and future harvest schedules.
7. Supervise contractors and inventory crews. Ensure all contractors and crews comply with all safety rules and regulations.
8. Be Miami's representative for professional and protection associations as assigned.
9. Perform forest management activities in support of other Tree Farm personnel, including (but not limited to) fire patrol and suppression, slash burning, contractor supervision, regulatory agency interaction, public interaction and meetings, wildlife monitoring, professional association attendance, and project administration.
10. Other duties as assigned by Manager.

## **Qualifications**

**Knowledge** - A Bachelor of Science degree in forest management, operations, engineering, or closely related field is required. Substantial technical and field knowledge of forest inventory, mapping, and collecting and analyzing timber data. Knowledge of computer systems and forestry related software. Knowledge of timber markets and various products produced. Forest engineering, sale layout, and survey knowledge required. Knowledge of laws, rules, regulations, and policies related to the work.

**Experience** - Two years of experience as a forester / engineer in the forest products or closely related industry is preferred. Experience in computer design, mapping, and data processing required.

**Skills / Aptitudes** - Computer based data management and analysis skills. Background in collecting and processing timber inventory data. Skills to read and prepare maps using aerial photographs and other materials. Ability to use computer-based cruise programs (such as Super ACE), inventory programs (such as FLIPS), spread sheet programs (such as Excel), graphic programs (such as PowerPoint), word processing programs (such as Word), design programs (such as AutoCAD), geographic information system programs (such as ArcMap), forest engineering programs, and other general resource-based programs. Statistical analysis. Ability to use Office suite of programs (Word, Excel, etc.).

Ability to operate a 4-wheel drive pickup truck (manual or automatic transmission) on active logging road. Possess a valid driver's license and must have an acceptable driving record as determined exclusively by Miami Corporation (must submit to and pass background check). Operate C.B. radios, compass, clinometer, relaskop, diameter tape, logger's tape, increment borer, and other forestry and survey related tools.

Ability to supervise subordinates and crews, as well as prepare supervisory related records and reports. Ability to schedule work and determine work priorities. Ability to work with people and to give them clear directions.

High level of ability to communicate through verbal and written methods. Good ability with numbers. Work under deadline pressure and extended hours and weekends.

**Working Conditions** - Indoors and outdoors. Extensive walking in uneven, brushy terrain under adverse climatic conditions for distances of up to 10 miles per day and climb 100%+ slopes for ¼ to ½ miles. Ability to load and unload 70+ pound objects, i.e. spare tires, chainsaws, herbicides, fire equipment, etc. Required to work around large log moving and harvesting equipment. Assist with slash burning and fire fighting.

**Level** - Works under little to no direct supervision. Job requires extensive and continual exercises of discretion and independent judgment.

**NOTE:** Employees must comply with all safety regulations as required by Miami and all regulatory agencies, and to avoid and prevent accidents. This includes wearing all safety equipment while on the job site. Employee is expected to comply with all policies contained in Miami's Personnel Policy Manual, Computer Use Manual, and all other policies enacted by Miami.