OUTREACH NOTICE

Alaska Region, Region 10
Chugach National Forest (CNF)
Glacier Ranger District

Begich, Boggs Visitor Center Director
Social Scientist/Biological Scientist
GS-0101/0401-11

Detail/Time-Limited Promotion NTE 1 Year
AND Permanent/ Full-time

Primary Contact: Tim Charnon, District Ranger
Email: tcharnon@fs.fed.us
Phone Number: (907) 754-2320

The Chugach National Forest (CNF) has the need to fill this permanent position and is seeking interested applicants. The position serves as the Visitor Center Director for the Begich, Boggs Visitor Center located in Portage Valley with a duty station of Girdwood, Alaska.

This outreach is soliciting interest for hiring authorities including:

- Detail assignment/Temporary promotion (NTE 1 Year)
- Permanent position – The permanent position may be filled from this outreach through a non-competitive lateral reassignment or from a competitive job announcement.
- Management can select a qualified employee immediately, without issuing a formal vacancy announcement, if an employee responds who qualifies for placement without competition.

Your interest will identify the area of consideration and whether a vacancy announcement may be advertised. Transfer of station and TDY is negotiable only for merit candidates.
Housing (crew quarters/bunkhouse) may be available.

Brief Description of Duties: The Visitor Center Director provides leadership for visitor services on the Chugach National Forest as well as the day-to-day management of the Begich, Boggs Visitor Center. The position is also a district leadership position and reports to the District Ranger in Girdwood. As Director, the position directly supervises a seasonal staff of approximaelty 12-15 employees, including paid seasonal staff, volunteers and interns. The Visitor Center is generally open to the public from Memorial Day through Labor Day. It is also used for special events such as seminars, school tours and conferences.

During the busy summer months, the Director works out of the Visitor Center in Portage Valley . They are responsible for all operations at the center—such as scheduling daily programs, fee collection, cleaning and maintenance, coordinating special exhibits, visitor contacts and public relations. The Visitor Center hosts about 250,000 visitors a year, though many thousands more are reached through interpretive partnerships with the Alaska Railroad and several Prince William Sound based cruiselines.

During the period when the Visitor Center is closed, the Director works at the Glacier Ranger Station in Girdwood, developing interpretive programs, creating work schedules, procuring supplies, executing contracts for repair and maintenance of the exhibits and facility. In addition, a major focus of the position is managing partnership agreements and operating plans. The Visitor Center receives almost $150,000 in parntership dollars to provide interpretive services. In consideration of declining budgets, a major challenge for the Director will be to increase potential partners and partnership contributions. The Visitor Center is currently developing a new strategic plan that is looking at all options to improve the financial sustainabiltiy of the center. Therefore in addition to the traditional skills in communication, interpretation and education, this position also requires critical skills in partnership development, financial management and business development.

QUALIFICATION REQUIREMENTS: Those who are interested must meet the qualification requirements for the GS-0101/0401 series. Administrative and Management Standards are identified in the Office of Personnel Management (OPM) Qualification Standards Handbook. The Handbook is available for review at any federal personnel office OR on the Internet at Position Qualifications and Standards.

PORTAGE VALLEY

Portage Valley is one of the most accessible and developed portions of the Chugach National Forest and is within an hour drive of Anchorage. It receives thousands of visitors a year from residents of South Central Alaska as well as destination tourists from around the world. Despite its developed nature, Portage Valley retains its natural character and provides habitat for all the terrestrial wildlife and fish species on the Chugach National Forest. Recreationists enjoy world class glacier viewing, developed campgrounds and the Iditarod National Historic Trail. The Visitor Center is located approximately 15 miles from the District Ranger Station in Girdwood.

GIRDWOOD DUTY STATION AND COMMUNITY:

Area and Community Descriptions:

See Chugach National Forest http://www.fs.fed.us/r10/chugach

See Girdwood, Alaska http://www.girdwoodchamber.com/

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Girdwood, while part of the Municipality of Anchorage (MOA), is a separate, unique community. Several current district employees commute from the more urbanized Anchorage bowl, approximately 40 miles north of Girdwood, while the majority live in the small, resort community formerly known as Glacier City.

Alyeska Resort is the dominating feature of Girdwood, and is the state's largest ski area. The resort influence raises the ratio of eateries and lounges as compared to a typical small Alaskan community. A K-8 public school, MOA Library, health clinic, volunteer fire department and a small, but well-stocked grocery store provide the basic necessities, while the Anchorage Bowl has just about every type of store and service.

CHUGACH NATIONAL FOREST INFORMATION:

Chugach NF Web Page Chugach National Forest is the northern most National Forest in the system at more than 5.3 million acres. It has the lowest road density per acre in the National Forest System. Recreation, Minerals, Fish, Wildlife Management and Recreational Cabins & Trails are found in abundance in back country settings and are the most significant elements of a diverse Forest program of work. Residents and visitors alike enjoy the quiet beauty and the splendor of Alaska's great outdoors including glaciers, mountains, fishing, hunting, hiking and a vast array of recreational activities and winter's northern lights. The Forest has been continuously inhabited by Alaska Natives for more than 10,000 years; First Nations include the Chugach, Eyak, Ahtna and Dena'ina Athabascan.

The Chugach Forest is located in a region that is characterized by a diverse and magnificent mixture of land, water, plants, and animals as well as rugged mountain ranges, glaciers, and old growth temperate rainforest. Abundant fish populations persist including all five species of Pacific salmon, rainbow trout, grayling, and Dolly Varden char. Wildlife include brown and black bears, wolves, goats, sheep, moose, deer, bald eagles, and wolverines. The resources are some of the most accessible in Alaska with world class recreational, hunting, and fishing opportunities.

Thank you for your interest in our position!

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Revised 10/26/2015

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Working Title: Visitor Center Director
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Please respond by January 16, 2018

This outreach is used to gauge interest in the position.
Respondents will be notified when the position is advertised through the www.USAJobs.gov website.

Please send completed form AND a copy of your resume to:
Primary Contact: Tim Charnon, District Ranger
Respond to: tcharnon@fs.fed.us
Phone Number: (907) 754-2320

PERSONAL CONTACT INFORMATION:

Name: _____ **Date:** _____

Phone: _____

E-Mail: _____

TYPE OF APPOINTMENT OPPORTUNITIES YOU ARE INTERESTED IN (check all that apply):

_____ Detail Assignment

_____ Temporary Promotion Not-To-Exceed 1-Year

_____ Permanent Full-Time

Are you a current Forest Service Employee? **Yes** ☐ **No** ☐

If Yes:

Name of your Region & Location:	
Current title/series/grade:	
Type of Appointment	Permanent ☐ Term ☐ Temporary ☐

If No:

Current Employer:	
Current Position Title & Salary:	
Type of Appointment	Permanent ☐ Term ☐ Temporary ☐

If you are not a current permanent (career or career conditional) employee, are you eligible for appointment under the following special authority?

☐ Reinstatement Eligibility	

If interested, OPM.gov houses information about other various hiring authorities.